Note taking

AVOIDING ACCIDENTAL PLAGIARISM
Synthesizing Information

- Connect ideas from the texts and the writer’s experience
- (Axelrod and Cooper 632).
Support

- “State the claim that supports your thesis”
- give the evidence for the assertion
- Explain how the evidence fits
- (Axelrod and Cooper 635)
Avoiding Accidental Plagiarism

- When a writer uses other's material, she/he must “acknowledge the source” by correctly citing the material and using quotation marks to designate direct wording (Axelrod and Cooper 634).

- Avoiding accidental plagiarism begins with note taking.
General process

- List the source in correct bibliographic format
- Annotate the article
- Read the complete article
- Reread the article and take notes.
Annotated Bibliography

- Citation
- Annotation
Annotated Bibliography


  Pages 732 through 743 explain the notetaking process to avoid plagiarism. The pages note when and how to quote, paraphrase, and summarize.

- I will use the material to demonstrate notetaking techniques.
Note taking: Process

- Read entire article
- Reread article
  - Quote
  - Paraphrase
  - Summarize

(Purdue Online Writing lab)
Quote When

- “Wording . . . is . . . memorable or vivid”
- Words of authority of source “would lend support”
- Source’s idea differs from “other experts”
- You will “discuss the source’s choice of words”
- (Axelrod and Cooper 636).
Quotes: standards

- Must be exactly the same as the original
- Use ellipsis . . . for omitted material
- Use brackets [] for insertions
- Block quotes of five or more lines
- (Axelrod and Cooper 636-640).
Paraphrase: Process

- Read the entire article
- Reread the passage you will paraphrase
- Set the passage or article aside and write the paraphrase
- Check original for accuracy
- (Purdue Online Writing lab)
Paraphrase: standards

- Must be in the writer’s words and syntax.
- Must reflect the source accurately.
- Will be about the same length as the original.
- Should not include writer’s opinion.
- (Axelrod and Cooper641)
- Examples: Axelrod and Cooper pp. 642-643
Summary: Process

- Read the entire article
- Reread the passage you will summarize
- Set the passage or article aside and write the summary
- Check original for accuracy
- (Purdue Online Writing lab)
Summary: Standards

- “Presents only the main ideas of the source”
- Will be much shorter than the original.
- Must be in the words and syntax of the writer.
- Must reflect the source accurately.
- Should not include writer’s opinion.
- (Axelrod and Cooper 643).


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